

Dear

Subject: Personal Tax Services

The purpose of this letter is to set out a clear understanding of your¹ responsibilities as the taxpayer and the nature of Madan Chartered Accountant Professional Corporation’s involvement as the preparer of the following return(s)/form(s):

| Service(s) | For Whom | Tax Year | Service Fee(s) |
|------------|----------|----------|----------------|
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¹ The terms “you” and “your” refer to all individuals noted in this letter for whqo returns/forms are being prepared.

